



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR FORCE SECURITY ASSISTANCE CENTER (AFMC)
WRIGHT-PATTERSON AIR FORCE BASE, OHIO

28 October 2005

MEMORANDUM FOR: FMS Supply Discrepancy Reporting (SDR) Activities

FROM: AFSAC/COSD
5490 Pearson Rd
Wright Patterson AFB, OH 45433

SUBJECT: Supply Discrepancy Reports Automation

1. The Supply Discrepancy Reports Automation (SDRA) tools will be available to the FMS community on 29 Nov 2005. It offers users the ability to electronically input SDR submissions with attachments, monitor SDR progress, view/print the SF364 submission/response/attachments and DD Form 1348-1A plus obtain the SDR Monthly Status Report via AFSAC Online (<https://afsac.wpafb.af.mil/>). This enhancement to the SDR process will eliminate excessive paper flow, reduce processing times, and allow better visibility of your SDR program. We believe it will also help maximize efficiency and reliability of SDR data and reduce expenses associated with this paper laden process.
2. Effective, 1 December 2005, the Monthly SDR Status report will no longer be 'pushed' to each country via email. Rather, the report will be available for viewing in AFSAC Online. SDR queries in SAMIS will also be disabled upon implementation of SDRA.
3. AFSAC strongly encourages all countries to use the online SDRA Submission capabilities. Use of these tools will dramatically reduce SDR processing times. If your country chooses to submit 'hard copy' SDRs via mail, you will continue to experience delays in processing times; thus, not realizing the benefits of these new capabilities. However, for 'hard copy' submissions, you now only need to mail one copy of the Standard Form 364 plus associated attachments. SDR acknowledgements, replies, and status updates for 'hard copy' submissions will be passed to the 'SDR distribution' email currently used to push the Monthly SDR Status report and this implementation notice to your country.
4. To access to the SDR Submission Wizard, SDR Customer Query and the Monthly SDR Status Report, country representatives that input/monitor SDRs must have an AFSAC Online Account. For customers who do not currently have an account, you can apply at <https://afsac.wpafb.af.mil/>. Just click on the 'Apply for AFSAC Online and/or SAMIS Account' link and complete the System Authorization Access Request (SAAR). Access to SDRA tools will be automatically updated for foreign national customers who currently have an AFSAC Online account. If your country chooses to 'restrict' SDR Submission access to specific individuals, you must provide authorized SDR Submitters for your country to the following email: air.force.fms.sdr.automation@wpafb.af.mil.
5. AFSAC Online is a public web site available worldwide. It utilizes Public Key Infrastructure (PKI) enabled Secure Socket Layer (SSL) traffic on port 443. SSL is the industry standard and is among the best software available today for secure online commerce transactions. AFSAC Online tools/applications may be accessed from any

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128-bit encryption capable web browser. The Supply Discrepancy Reports Automation (SDRA) tools are maintained on AFSAC Online. For best performance, we recommend high-speed access; however applications will work with dial-up access.

6. An on-line tutorial for SDRA tools will be available via <https://afsac.wpafb.af.mil/>. Training for SDRA can also be accommodated during AFSAC Country Program Reviews at Wright Patterson Air Force Base in Ohio. If required, please schedule the training through your AFSAC Country Manager.

7. We are excited about this new web-based tool and highly encourage your active participation in submitting your SDRs via AFSAC Online. We also encourage you to tell us what you think about the tool and provide recommended enhancements via email to afsac.helpdesk@wpafb.af.mil.

Sincerely,



Michael Durand

Chief, Supply Discrepancy Reports Branch