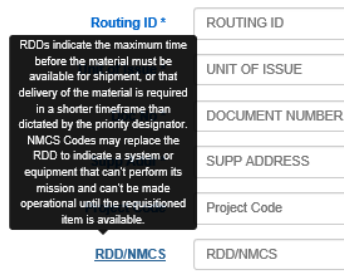


# User's Guide

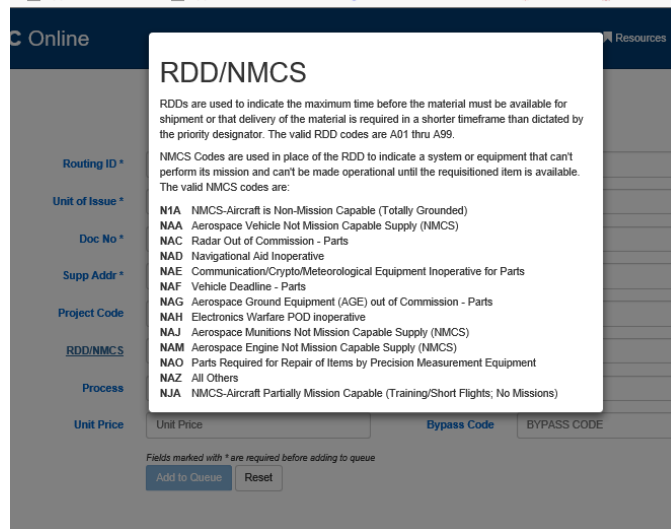
## FDO Approved Case ID 22925

### AFSAC Online 'A01 Requisition Input' Tool Inputting a NMCS Requisition with Narrative 12 January 2021

- Customers may input NMCS Requisitions via AFSAC Online
  - Applies to A01 requisitions Only
  - If customer inputs NMCS code in RDD/NMCS field, additional mandatory fields to input narrative will be displayed
  - Customer must populate NMCS narrative fields before they can submit requisition
- Using AFSAC Online will provide fastest path to reach supplier
  - No controlled exception for lack of NMCS justification—thus no delay
  - Allows requisition to process to supplier within hours versus waiting until next day after NMCS narrative is created and controlled exception cleared
- Additional, two new NMCS codes have been added to AFSAC Online:
  - N1A: NMCS-Aircraft is Non-Mission Capable (Totally Grounded)
  - NJA: NMCS-Aircraft Partially Mission Capable (Training/Short Flights; No Missions)
- Help is available by hovering over the field name (short summary) or clicking on the field name (detail help); For Example .... To see help for RDD/NMCS field:
  - Hover over RDD/NMCS to see summary help



- Click on RDD/NMCS to see detail help that displays NMCS Codes and their meaning



1. To submit requisition, complete the requisition input fields. Remember to click on the header if you have questions about how to populate field. Only fields with a '\*' are mandatory. When all 'mandatory' fields are filled, the Add to Queue button will be activated.

**AFSAC Online** Apps Resources Help

### A01 Requisition Input

Routing ID \* SMS

Unit of Issue \* EA

Doc No \* FMS Document Number

Supp Addr \* DAWKEU

Project Code Project Code

RDD/NMCS RDD/NMCS

Process PROCESS

Unit Price Unit Price

Stock No \* 473000635064SX

Quantity \* 1

Demand R

Line \* 02

Priority \* 02

Advice ADVICE

Spooled Spooled

Bypass Code BYPASS CODE

Fields marked with \* are required before adding to queue

Add to Queue Reset

2. Note that when the customer inputs a 'NMCS CODE' in the RDD/NMCS field below, the Add to Queue button is no longer active as there are now additional 'mandatory' fields for NMCS narrative that must be input. Those fields are:
  - a. **Weapon System:** Click in field to type in a Weapon System or select one from drop-down
  - b. **Tail Number:** NMCS tail number (if multiple, may enter in 'Additional Information' field)
  - c. **NMCS Quantity:** Enter quantity of requisition that is NMCS

d. **Mission Impact:** Explain mission impact to weapon system that justifies NMCS classification

**AFSAC Online** Apps Resources Help

### A01 Requisition Input

<p><b>Routing ID *</b> <input type="text" value="SMS"/></p> <p><b>Unit of Issue *</b> <input type="text" value="EA"/></p> <p><b>Doc No *</b> <input type="text" value="FMS Document Number"/></p> <p><b>Supp Addr *</b> <input type="text" value="DAWKEU"/></p> <p><b>Project Code</b> <input type="text" value="Project Code"/></p> <p><b>RDD/NMCS</b> <input type="text" value="N1A"/></p> <p><b>Process</b> <input type="text" value="PROCESS"/></p> <p><b>Unit Price</b> <input type="text" value="Unit Price"/></p>	<p><b>Stock No *</b> <input type="text" value="4730000635064SX"/></p> <p><b>Quantity *</b> <input type="text" value="1"/></p> <p><b>Demand</b> <input type="text" value="R"/></p> <p><b>Line *</b> <input type="text" value="02"/></p> <p><b>Priority *</b> <input type="text" value="02"/></p> <p><b>Advice</b> <input type="text" value="ADVICE"/></p> <p><b>Spooled</b> <input type="text" value="Spooled"/></p> <p><b>Bypass Code</b> <input type="text" value="BYPASS CODE"/></p>
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**NMCS Justification** Additional information is required for NMCS requisitions

<b>Weapon System *</b> <input type="text" value="Weapon System"/>	<b>Tail Number *</b> <input type="text" value="Tail Number"/>
<b>Immediate Quantity Required *</b> <input type="text" value="Qty"/> of 1	
<b>Justification</b> NMCS-Aircraft is Non-Mission Capable (Totally Grounded) <input type="text" value="Additional Justification"/>	
<b>Mission Impact *</b> <input type="text" value="Mission Impact"/>	
<b>Additional Info</b> <input type="text" value="Additional Info"/>	

Fields marked with \* are required before adding to queue

3. After the customer inputs additional NMCS fields, the Add to Queue button is now activated again.

### A01 Requisition Input

<p><b>Routing ID *</b> <input type="text" value="SMS"/></p> <p><b>Unit of Issue *</b> <input type="text" value="EA"/></p> <p><b>Doc No *</b> <input type="text" value="FMS Document Number"/></p> <p><b>Supp Addr *</b> <input type="text" value="DAWKEU"/></p> <p><b>Project Code</b> <input type="text" value="Project Code"/></p> <p><b>RDD/NMCS</b> <input type="text" value="N1A"/></p> <p><b>Process</b> <input type="text" value="PROCESS"/></p> <p><b>Unit Price</b> <input type="text" value="Unit Price"/></p>	<p><b>Stock No *</b> <input type="text" value="4730000635064SX"/></p> <p><b>Quantity *</b> <input type="text" value="1"/></p> <p><b>Demand</b> <input type="text" value="R"/></p> <p><b>Line *</b> <input type="text" value="02"/></p> <p><b>Priority *</b> <input type="text" value="02"/></p> <p><b>Advice</b> <input type="text" value="ADVICE"/></p> <p><b>Spooled</b> <input type="text" value="Spooled"/></p> <p><b>Bypass Code</b> <input type="text" value="BYPASS CODE"/></p>
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**NMCS Justification** Additional information is required for NMCS requisitions

<b>Weapon System *</b> <input type="text" value="C-17"/>	<b>Tail Number *</b> <input type="text" value="A41-206"/>
<b>Immediate Quantity Required *</b> <input type="text" value="1"/> of 1	
<b>Justification</b> NMCS-Aircraft is Non-Mission Capable (Totally Grounded) <input type="text" value="Test A01 for AOL NMCS application. Input with SOS with SMS Process code R"/>	
<b>Mission Impact *</b> <input type="text" value="Testing"/>	
<b>Additional Info</b> <input type="text" value="Testing"/>	

Fields marked with \* are required before adding to queue

- Upon clicking on the *Add to Queue* button, the requisition will be placed in the requisition queue. Customer may now 'Submit' or 'Delete' the requisition.

### A01 Requisition Input

<b>Routing ID *</b> <input type="text" value="ROUTING ID"/>	<b>Stock No *</b> <input type="text" value="Stock Number"/>
<b>Unit of Issue *</b> <input type="text" value="UNIT OF ISSUE"/>	<b>Quantity *</b> <input type="text" value="Quantity"/>
<b>Doc No *</b> <input type="text" value="DOCUMENT NUMBER"/>	<b>Demand</b> <input type="text" value="Demand"/>
<b>Supp Addr *</b> <input type="text" value="SUPP ADDRESS"/>	<b>Line *</b> <input type="text" value="Line"/>
<b>Project Code</b> <input type="text" value="Project Code"/>	<b>Priority *</b> <input type="text" value="Priority"/>
<b>RDD/NMCS</b> <input type="text" value="RDD/NMCS"/>	<b>Advice</b> <input type="text" value="ADVICE"/>
<b>Process</b> <input type="text" value="PROCESS"/>	<b>Spooled</b> <input type="text" value="Spooled"/>
<b>Unit Price</b> <input type="text" value="Unit Price"/>	<b>Bypass Code</b> <input type="text" value="BYPASS CODE"/>

Fields marked with \* are required before adding to queue

### Requisition Queue

REC	DIC	RIC	M&S Code	NSN	UI	Quan	Doc Number	Dem Code	Supp Addr	Sig Code	Dist Code	Line Item	Proj Code	Pri	RDD/NMCS	Adv	Tran Day	Bypass Code	Rout Media Proc	Mod Tran	Unit Price
<input checked="" type="checkbox"/>	1	A01	SMS U	4730000635064SX	EA	00001	FMS Doc Nr	R	DA2KEU	L	N	02		02	N1A	26	011		R	C	\$7.70

- Once requisition has been submitted, you will receive a message that *the 'Requisition submission was successful'*.

### A01 Requisition Input

<b>Routing ID *</b> <input type="text" value="ROUTING ID"/>	<b>Stock No *</b> <input type="text" value="Stock Number"/>
<b>Unit of Issue *</b> <input type="text" value="UNIT OF ISSUE"/>	<b>Quantity *</b> <input type="text" value="Quantity"/>
<b>Doc No *</b> <input type="text" value="DOCUMENT NUMBER"/>	<b>Demand</b> <input type="text" value="Demand"/>
<b>Supp Addr *</b> <input type="text" value="SUPP ADDRESS"/>	<b>Line *</b> <input type="text" value="Line"/>
<b>Project Code</b> <input type="text" value="Project Code"/>	<b>Priority *</b> <input type="text" value="Priority"/>
<b>RDD/NMCS</b> <input type="text" value="RDD/NMCS"/>	<b>Advice</b> <input type="text" value="ADVICE"/>
<b>Process</b> <input type="text" value="PROCESS"/>	<b>Spooled</b> <input type="text" value="Spooled"/>
<b>Unit Price</b> <input type="text" value="Unit Price"/>	<b>Bypass Code</b> <input type="text" value="BYPASS CODE"/>

Fields marked with \* are required before adding to queue

Requisition submission was successful.

- At this point, the requisition narrative is immediately available in AFSAC Online Application Suite

## Application Suite Narrative Query

FMS Document Number

Name: Customer Name	Office: Customer Office	Phone: Customer Phone	MDD: Customer MDD
Doc Nbr: FMS Document Number	NSN: 4730000635064SX	Suspense: N/A	Date: 2021011
<input checked="" type="checkbox"/> NMCS <input type="checkbox"/> Suppress			

NMCS-Aircraft is Non-Mission Capable (Totally Grounded)  
Test AB1 for AOL NMCS application. Input with SOS with SMS Process code R

WEAPON SYSTEM: C-17      TAIL NUMBER: A41-286      NMCS QUANTITY: 1

MISSION IMPACT: Testing

Testing

7. AFSAC Online requisitions pass to SAMIS for processing every 30 minutes; SAMIS processes valid requisitions to supplier weekdays (except holidays) at 0830, 1000, 1200, 1400, 1600, and overnight. For example ...
  - a. Demo requisition was submitted into AFSAC Online at 0830 (Eastern Standard Time)
  - b. Requisition passed to SAMIS within 30 minutes after submission
  - c. SAMIS processed requisition and released to supplier during 1000 (Eastern Standard Time) processing cycle
  - d. Supplier received requisition by 1200 (Eastern Standard Time)
  
8. Requisition is established in SAMIS Requisition History Query (165D) as shown below:

```

SAMIS      11 January 2021 (21011)      TIME: 10:24:57      MDD: DBV
PAGE      1                               OFFICE: FRZ
***** COMPREHENSIVE REQ\STATUS\FOLLOWUP DATA 165D ***** (A)
DOCUMENT NUMBER: [FMS Document Number] U CASE\RCN XREF:          OPEN
SUADDR: DA2KEU  LINE ITEM: 002  PROG DISP: 3
STOCK NUMBER: 4730000635064SX  EC: N  BC: 9  PC:          NARR: YES
CATALOG (D043): YES              FOLLOW-UP IND: Y          CASE/LI VAR:

          D                      G F          B C 9 CORRECT UI
          \          RDD ADV      TRA F P R    P Y C 9 CEX NUMBER PROC
DI RIC UI  QTY S FC PRI  ESD STS FUP MDD  M R Z    C P I 9 UNIT PRICE DATE

A01 SMS EA    1 R NL 02  N1A    SMS          R              7.70
ABOVE LINE IS CURRENT UNFILLED ORDER STATUS
A01 SMS EA    1 R NL 02  N1A  26 SMS [Customer MDD] R          7.70 21011
  
```

9. NMCS Narrative (starts on page 150 in SAMIS) is also available in SAMIS as shown below:

```

SAMIS 11 January 2021 (21011)  TIME: 14:17:24      MDD: DBV
OFFICE: FRZ
***** DOCUMENT-NUMBER NARRATIVE INTERROGATION *****
DOCUMENT-NUMBER: [FMS Document Number] STOCK-NUMBER: 4730000635064SX SUSP-DATE:
NIIN-NARRATIVE: NO  COUNTRY-SPECIFIC-NIIN-NARRATIVE: NO  IM-SPT-STATUS: NO
----- GO TO PAGE 150 OF 150 -----
NMCS-Aircraft is Non-Mission Capable (Totally Grounded)
Test A01 for AOL NMCS application.      Input with SOS with SMS  Process code R

WEAPON SYSTEM: C-17          TAIL NUMBER: A41-206          NMCS QUANTITY: 1

MISSION IMPACT: Testing

Testing

NARRATIVE WRITTEN BY:  MDD: [Customer MDD]  NAME: [Customer Name of Req/NARR Submission]
OFFICE: AFSAC/FLO-  DATE: 11 JANUARY 2021 (21011)
-----
CRN-IND:  DELETED PAGE:  SUPPRESS PAGE:  ADD PAGE:
** ALT OPT:  QUID, PF 13 = LIST PF KEYS, ? IN ENTRY FIELD = FIELD HELP **
  
```

10. After establishing in SAMIS, NMCS Requisition will also display in AFSAC Online 'Application Suite' Requisition History Query. (Please note that requisition will not be viewable in AFSAC Online until after nightly batch processing.)

AFSAC Online

Application Suite Requisition History

1. FMS Document Number (KEU/002) -

Requisition Summary Data

Supplemental Address	DA2KEU	Original NSN/Description	4730000635064SX	Requisition Status	Open
LOA Line Item	002	Current NSN/Description	4730000635064SX	Process Date	2021011
Case/Line Variance	N	Item Description Continued	PLUG,TUBE FITTING,T	Ship Date	
Repair/Return X-Ref Doc #		Unit of Issue	EA	Complete Date	
Tech Order #				Doc ID	A01

Summary Requirements/Status FIA Data Shipments Freight Deliveries

Doc	DRC	ID	RIC	U/I	Qty	Dem/Sfx	Pri	RDD/ESD	Advice Status*	Process Date	FUP	CCI	Number	Unit Price	Prog Disp	Fund Code	ERRC	Bdgt Proj	Cd	Proc	Byp	Trans/MDD	Price
0	A01	SMS	EA	1	R	2	N1A	26	2021011	SMS				\$7.70	3	NL	N	9					Customer MDD
0	AE3	SMS	EA	1		2		BA	2021011	SMS				\$7.70		NL							

\* Hover over dotted underline text for more info.

11. If additional questions or issues occur while using this tool, submit feedback comments via AFSAC Online as shown below:

AFSAC Online

Briefings

- [AFSAC Online Overview](#)
- [LOR: LOR Automation CCM](#)
- [Logistics: Overview](#)
- [Logistics: App Suite](#)
- [Financial: Overview](#)
- [Financial: CASE Financial Dashboard](#)
- [Tech Orders: Tech Order Index](#)

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- [LOR: LOR Automation Tool](#)
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- [Logistics: App Suite - Reqn Hist](#)
- [Logistics: Controlled Exception Viewer](#)
- [Logistics: Open Doc # Query](#)
- [Logistics: Online Req](#)
- [Logistics: R/R Cross Ref](#)
- [Logistics: Open Daily NMCS](#)
- [Logistics: Open Req Status](#)
- [SDR: Process & Tools Overview](#)
- [SDR: Submission Tool](#)
- [SDR: Customer Query](#)
- [SDR: Monthly Report](#)
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